

## Intent to Convert Group Life Insurance Coverage

Employees losing coverage under the Chambers Plan may apply to have the face amount of their group life insurance converted to an individual policy. The contract allows the individual 31 days from the date of loss of coverage to apply. Applying does not mean simply contacting us within 31 days of termination, but rather Desjardins Financial Security receiving a signed application and premium deposit. The process involves:

- contacting our office by filling out this *Group Life Insurance Conversion* form
- Desjardins Financial Security preparing and forwarding a Group Conversion Quote, listing plan descriptions and options, as well as a Conversion Application.
- the individual returning the application and premium to Desjardins Financial Security.

Employees can lose the opportunity to convert if they delay submitting their application.

### EMPLOYEE INFORMATION

Employee's Name \_\_\_\_\_ Firm # \_\_\_\_\_ Certificate # \_\_\_\_\_

Smoker  Non-Smoker  Loss of Coverage Date \_\_\_\_\_

Loss of coverage is due to: Termination  Age 65 Reduction

Conversion Information is to be sent to: Employee  Advisor  Firm

Conversion Information is to be forwarded via: Fax  Fax # (including area code) (\_\_\_\_\_) \_\_\_\_\_

Email  Email Address \_\_\_\_\_

Mail  Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide a phone number where we can reach you during the day if we have any questions. (\_\_\_\_\_) \_\_\_\_\_

I understand that my written application for conversion and the first premium must be submitted to Desjardins Financial Security within 31 days of the date of loss of coverage under my group insurance plan. I also understand that if the conversion is requested due to the termination of the firm's coverage, I must have been continuously insured for at least 5 years to be eligible for conversion.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please fax this form to our office at (204) 774-6698 or 1-800-457-8410 or mail to:**

**Chambers of Commerce Group Insurance Plan**

**1051 King Edward Street**

**Winnipeg, Manitoba R3H 0R4**

**chambers@johnstongroup.ca**

This benefit is underwritten by Desjardins Insurance.

Desjardins Insurance refers to Desjardins Financial Security Life Assurance Company.